

Initial Overview and Scrutiny Board Work Programme 2024/2025 – Draft V2

Approved on 10 April 2024 - Updated 7/3/24 by Teresa Buckley

Note: Process for review of Capital Projects is being undertaken and may need quarterly monitoring which should be done at the same meeting as performance and budget monitoring.

Timetable of Meetings

Date	Meeting	Issue	Outcomes and Objectives
5 June 2024	Board	Budget Monitoring Outturn 2023/2024	To consider the Budget Monitoring Outturn Report and make recommendations to the Cabinet
5 June 2024	Board	Drainage and Flooding Issues	Draining and Flooding Issues – South West Water and Environment Agency to be invited to a future meeting to follow up the issues raised at the Spotlight Review on 5 October 2023 and to discuss current issues relating to drainage and flooding etc.
3 July 2024	Board	Place Leadership Board	To review the work of the Place Leadership Board
3 July 2024	Board	New Greener Way	To consider the New Greener way for the Council Action Plan and New Greener Way for our Bay Framework and Action Plan and make recommendations to the Cabinet
3 July 2024	Board	Economic Growth Strategy Action Plan	To review progress on delivery of the Economic Growth Strategy Action Plan

Date	Meeting	Issue	Outcomes and Objectives
3 July 2024	Board	Sustainable Food Partnership	To review the progress of the Sustainable Food Partnership, encompassing food insecurity (sustaining social supermarkets etc), community growing projects and use of Council assets; and reducing food waste
7 August 2024	Board	New Greener Way for the Council Action Plan	To consider a report on the New Greener Way for the Council Action Plan and the New Greener Way for our Bay Framework and Action Plan and make recommendations to the Cabinet.
7 August 2024	Board	New Greener Way for our Bay Framework and Action Plan	To consider a report on the New Greener Way for our Bay Framework and Action Plan and make recommendations to the Cabinet.
7 August 2024	Board	Performance Quarter 1	To review the Council's key performance indicators and make recommendations to the Cabinet
7 August 2024	Board	Budget Monitoring Q1	To consider the Budget Monitoring Report for Quarter 1 and make recommendations to the Cabinet
4 September 2024	Board	Review of Capital Projects	To consider a report on the performance of the Council's capital projects and make recommendations to the Cabinet – Note: commercial information relating to capital projects will be exempt and excluded from the press and public and discussed in private.
2 October 2024	Board	Annual Review of the Torre Abbey Annual Business Plan	To review the annual Business Plan for Torre Abbey together with details of performance against the previous plan (arising from Events, Culture and Tourism Review)

Date	Meeting	Issue	Outcomes and Objectives
2 October 2024	Board	Annual Review of the Events Strategy and Destination Management Plan	To review the delivery of the Torbay Council English Riviera (Outdoor) Events Strategy 2021 – 2027 and English Riviera Destination Management Plan 2022 – 2030 (to be reviewed annually or sooner if there are concerns, to ensure that delivery of the Strategy and Plan remain achievable, arising from Events, Culture and Tourism Review)
6 November 2024	Board	Safer Communities Annual Review	Safer Communities Annual Review to include: <ul style="list-style-type: none"> • Update on Safe Accommodation Needs Assessment
6 November 2024	Board	Performance Quarter 2	To review the Council's key performance indicators and make recommendations to the Cabinet
6 November 2024	Board	Budget Monitoring Q2	To consider the Budget Monitoring Report for Quarter 2 and make recommendations to the Cabinet
11 December 2024	Board	Drugs and Alcohol Partnership	To review the performance of the Torbay Drugs and Alcohol Partnership (TDAP) including the TDAP performance dashboard
11 December 2024	Board	Multiple Complex Needs Alliance	To review the operation of the Multiple Complex Needs (MCN) Alliance
11 December 2024	Board	Update on Operation Brighter Bay and Operation Town Centres	To review the implementation of Operation Brighter Bay and Operation Town Centres projects
15 January 2025	Board		

Date	Meeting	Issue	Outcomes and Objectives
12 February 2025	Board	Performance Quarter 3	To review the Council's key performance indicators and make recommendations to the Cabinet
12 February 2025	Board	Budget Monitoring Q3	To consider the Budget Monitoring Report for Quarter 3 and make recommendations to the Cabinet
12 February 2025	Board	Revenue and Capital Budget 2025/2026 – Report of the Overview and Scrutiny Board	To agree the final report of the Priorities and Resources Review 2025/2026 on the Revenue and Capital Budget for 2025/2026
12 March 2025	Board	Review of Capital Projects	To consider a report on the performance of the Council's capital projects and make recommendations to the Cabinet Note: commercial information relating to Capital projects will be exempt and excluded from the press and public and discussed in private.
9 April 2025	Board	Overview and Scrutiny Annual Report 2024/2025	To approve the Overview and Scrutiny Annual Report for 2024/2025 for submission to Annual Council on May 2025
9 April 2025	Board	Initial Overview and Scrutiny Work Programmes 2025/2026	To approve the initial Work Programme for the Overview and Scrutiny Board and note the emerging Work Programmes for the Children and Young People's Overview and Scrutiny Sub-Board and the Adult Social Care and Health Overview and Scrutiny Sub-Board
7 May 2025	Board	Annual Review of Key Performance Indicators for the Special Educational Needs and	Annual Review of Key Performance Indicators for the Special Educational Needs and Disabilities (SEND) Local Area Strategy

Date	Meeting	Issue	Outcomes and Objectives
		Disabilities (SEND) Local Area Strategy	

Other issues to be considered:

Topic	Actions required by Board Members
<p>January/February 2025 Priority and Resources 2025/2026</p> <p>P&R 1 = Budget Overview, Pressures and Additions – January 2025</p> <p>P&R 2 = Capital and Place – January 2025</p> <p>P&R 3 = Private meeting for conclusions/recommendations to Board – January 2025</p> <p>O&B = 12 February 2025</p>	<p>To be updated once we know the budget timetable</p>
<p>Review of Place Infrastructure (start date to be confirmed)</p>	<p>To review the infrastructure within Torbay for water, sewage and other utilities – the detailed scope of this review to be developed with the Director of Place.</p>